



RULES OF THE SCHOOL: 2009

1. Children will be supervised from **06h30 to 17h30**. There will be no supervision after **17h30**. You will be fined R50 for every 15 minutes after 17:30, and the fine will be added to your monthly account.
2. Children must be delivered at the front door of the school and not left outside the school gate.
3. Breakfast is served at 08h00, and fresh fruit at 10h00. Lunch is served at 12h00 and consists of meat, vegetables, rice, and fruit or salad. Sandwiches are again served at 14h30 together with cool drink in summer or tea in winter.
4. The children's day is made up of playing, listening to stories and music, drawing, shouting and laughing.
5. We do not accept responsibility for the loss of any unmarked clothing and articles. Parents may collect lost articles found at school from the lost goods basket.
6. All medicines must be handed in at the office daily. Do not send medicine to school in the child's school case or bag. Children running a temperature must not be brought to school. If your child will be absent for the whole day, the school must be informed of this fact beforehand.
7. Fees are payable in advance on or before the **3rd day** of every month and parents are advised to strictly adhere to this rule. Failure to do so will result in expulsion after one month of non-payment.
8. ***Parents are responsible for payment of the full fee when children are absent from school due to illness or family vacations or any reason whatsoever.*** All fees paid at the school must be handed to the duty manager personally. Do not put any money in the child's school case or bag.
9. ***One calendar month's notice in writing is required if a child leaves the school.*** School fees are for **12 months of the year** and **No notice will be accepted in November**. A fine of **R50 a month** will be charged on all late payments.
10. The school will be open from the 5th of January 2009 to the 11th of December 2009. The school will reopen on the 4th of January 2010.
11. You will have to re-apply for registration/re-admittance after one month of absence without payment.



12. School fees are as follows:

You are free to choose any of the payment options listed below and indicate your preference on the attached form.

Age Group / Payment Option	Full Day (per month)	Half Day (per month)
<i>Babies and Toddlers</i>		
11 Months of the year	R1150	R1130
12 Months of the year	R1070	
<i>All other children</i>		
11 Months of the year	R1100	R1080
12 Months of the year	R1020	

13. **You must advise the school promptly of any change of address or telephone number. Failure to do so might have serious consequences in case of an emergency.**
14. Children are not allowed to bring toys and sweets to school, except on their birthdays.
15. All reasonable care is taken with your children's safety and well being. If you become aware of any problem your child experiences at school, you are advised to discuss this with the staff as soon as possible.
16. The school is not subsidized by the Gauteng Education Department. We do however follow the syllabus and adhere to the policies of the GED.
17. All children must be inoculated against smallpox and vaccinated against DPT. All vaccinations must be up to date. Failure to adhere to this rule will result in suspension or expulsion due to safety and health considerations.

By order

The owner