



28 November 2008

Dear Parent(s)

YEARLY INCREASE IN SCHOOL FEES

Please note that Loffieland's school fees will increase from the 1st of January 2009. In order to accommodate parents who do not wish to pay for December, there is an option available to pay school fees for 11 months or 12 months of the year. An extra amount of **R50.00** is payable in January for the year's puppet shows. Please return the attached form to us as soon as possible, indicating your option of payment.

The table below outlines the payment options:

Age Group / Payment Option	Yearly School fees	Full Day (Per month)	Half Day (Per month)
<i>Babies and Toddlers</i>			
11 Months of the year	R12650	R1150	R1130
12 months of the year		R1070	
<i>All other children</i>			
11 Months of the year	R12100	R1100	R1080
12 Months of the year		R1020	

Please note that the school will close the 11th of December 2009 for our annual holiday and will re-open on the 4th of January 2010.

You are again reminded that school fees are payable in advance on or before the 3rd day of every month, failing which a R50-00 fine per month will be levied for every late payment.

Please remember the two rolls of toilet paper and box of tissues **every month**, failing which a R20-00 fine per month will be levied. Also remember that parents who pick up the children after closing time at 17:30 will be fined R50 per 15 minutes for every 15-minute after 17:30, and the fine will be added to your monthly account.

Please take note that if your child/ren are not returning to Loffieland in January 2009, you must give a written calendar month notice in December.

Please contact me for any further enquiries regarding this matter.

Kind regards,

Carien Gilfillan
Principal

Loffieland

Crèche & Pre-Primary School

865 Arcadia Street, ARCADIA, 0083

Tel no (012) 430 2753



YEARLY INCREASE IN SCHOOL FEES

I, _____, parent /guardian of _____
hereby acknowledge that I have read and understood the contents of the letter dated 24
November 2008 concerning school fees and the attached school rules.

I choose the following payment option for the year 2009:

(Please indicate your choice with a mark in the appropriate box next to your choice)

Babies and Toddlers

	<u>Full Day</u> (Per month)	<u>Half Day</u> (Per month)
11 Months option -	R1150 <input type="checkbox"/>	R1130 <input type="checkbox"/>
12 Months option -	R1070 <input type="checkbox"/>	<input type="checkbox"/>

All other children

	<u>Full Day</u> (Per month)	<u>Half Day</u> (Per month)
11 Months option -	R1100 <input type="checkbox"/>	R1080 <input type="checkbox"/>
12 Months option -	R1020 <input type="checkbox"/>	<input type="checkbox"/>

Signature

Date