



28 November 2010

Dear Parent(s)

### YEARLY INCREASE IN SCHOOL FEES

Please note that Loffieland's school fees will increase from the 1<sup>st</sup> of January 2011. In order to accommodate parents who do not wish to pay for December, there is an option available to pay school fees for 11 months or 12 months of the year. An extra amount of **R120.00** is payable in January for the year's puppet shows. Please return the attached form to us as soon as possible, indicating your option of payment.

The table below outlines the payment options:

Age Group / Payment Option	Yearly School fees	Full Day (Per month)	Half Day (Per month)
<i>Babies and Toddlers</i>			
<b>11 Months of the year</b>	R15400	R1400	R1380
12 months of the year	R16200	R1350	
<i>All other children</i>			
<b>11 Months of the year</b>	R14300	R1300	R1280
12 Months of the year	R15000	R1250	

Please note that the school will close the 15<sup>th</sup> of December 2010 for our annual holiday and will re-open on the 3<sup>rd</sup> of January 2011.

You are again reminded that school fees are payable in advance on or before the 3<sup>rd</sup> day of every month, failing which a R50-00 fine per month will be levied for every late payment.

Please remember the two rolls of toilet paper and box of tissues **every month**, failing which a R20-00 fine per month will be levied. Also remember that parents who pick up the children after closing time at 17:30 will be fined R50 per 15 minutes for every 15-minute after 17:30, and the fine will be added to your monthly account.

**Please take note that if your child/ren are not returning to Loffieland in January 2011, you must give a written calendar month notice in December.**

Please contact me for any further enquiries regarding this matter.

Kind regards,

Carien Gilfillan  
Principal

# Loffieland

## Crèche & Pre-Primary School

865 Arcadia Street, ARCADIA, 0083

Tel no (012) 430 2753



www.loffieland.co.za

### YEARLY INCREASE IN SCHOOL FEES

I, \_\_\_\_\_, parent /guardian of \_\_\_\_\_  
hereby acknowledge that I have read and understood the contents of the letter dated  
22 November 2010 concerning school fees and the attached school rules.

I choose the following payment option for the year 2011:

*(Please indicate your choice with a mark in the appropriate box next to your choice)*

#### Babies and Toddlers

	<u>Full Day</u> (Per month)	<u>Half Day</u> (Per month)
<b><u>11 Months option</u></b> -	R1400 <input type="checkbox"/>	R1380 <input type="checkbox"/>
12 Months option -	R1350 <input type="checkbox"/>	<input type="checkbox"/>

#### All other children

	<u>Full Day</u> (Per month)	<u>Half Day</u> (Per month)
<b><u>11 Months option</u></b> -	R1300 <input type="checkbox"/>	R1280 <input type="checkbox"/>
12 Months option -	R1250 <input type="checkbox"/>	<input type="checkbox"/>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date